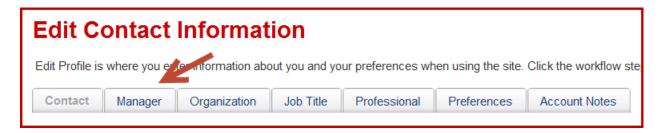
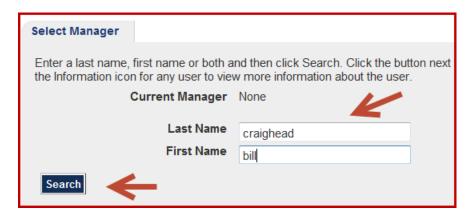
Commonwealth of Virginia Knowledge Center Manager Updates

Step 1: Follow this trail: Home >> My Workspace >> My Account >> Edit Profile >> Edit Contact Information

Step 2: Click on the Manager Tab



Step 3: Type in last name and first name of desired Manager and click search.



Step 4: Click the radio button beside the appropriate name and click select manager.

